

VILLAGE OF WAYNE

5 N 430 RAILROAD STREET
PO BOX 532
WAYNE, IL 60184

BUILDING & ZONING DEPARTMENT
bldg.zoning@villageofwayne.org
PHONE: (630) 584-7760
FAX (630) 584-0259

VILLAGE HALL HOURS
MONDAY-THURSDAY
8:00 AM - 12:00 NOON

EXCAVATION AND FILL

The Village of Wayne Zoning Ordinance contains requirements and standards which must be met before a permit can be issued to permit excavation or filling of property. These requirements are most concerned with improperly engineered changes in drainage of stormwater which might adversely affect the other property or the disturbance or alteration of wetlands, floodplain and/or floodway. To satisfy these requirements you are required to submit complete plans and specifications detailed in the Ordinance which require approval by the Village Engineer. You also are obligated to reimburse the Village for fees and expenses charged by the Engineer, plus 20%. Regulations relating to the alteration of a septic system are under the jurisdiction of the county in which your property is located.

Name of owner: _____ Date: _____

Street address: _____ Phone: _____

Description & Purpose of Project: _____

Circle any of the following descriptions that apply:

Landscaping

Excavating

Grading

Adding Dirt or Fill

Berm

Work To be performed by: _____

Equipment to be used: _____

If dirt of fill is being brought to the site, indicate the following:

Number of cubic yards: _____ or Number of truck loads: _____

Circle type of fill:

Top Soil/Black Dirt

Clay or Another Fill

Check the conditions that will exist when the project is complete:

- _____ New swale or drainage ditch
- _____ Change in characteristics of drainage or stormwater retention on the property
- _____ Flow of water blocked from other property
- _____ Water redirected to neighboring property
- _____ Rate of flow to neighboring property increased
- _____ New berm

To your knowledge:

- is there property in your immediate neighborhood which is experiencing, or has experienced flooding. Yes No
- is there property in your immediate neighborhood that may be adversely affected by this project when it is completed: Yes No
- Is the proposed work along a creek, in a wetland, floodplain or floodway: Yes No
- If the site is vacant land, will the work require the removal of trees: Yes No

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FILLING AND GRADING PERMIT **REQUEST OF WAIVER OF ENGINEERING REQUIREMENT**

If you believe that your project is only for landscaping purposes and does not involve work that will affect drainage in any way or which will disturb wetlands, floodplain or floodway, you may request a waiver from the engineering requirement by completing the following agreement. **A sketch of your property indicating the areas affected by the proposed work must be submitted with this request.**

_____, owner(s) of the property described in this application, believe(s) that the work proposed to be done on my (our) property will not affect drainage in any way or disturb or alter wetlands, floodplain or floodway, and request that the requirements for the submittal of engineering plans and specification be waived. I (we) agree, if such waiver is granted, to correct any drainage problem caused or worsened with respect to other property as the result of the completion of the proposed work and/or to restore any alteration made to wetlands, floodplain or floodway to its original condition. This corrective work will be paid for by me (us). Furthermore, I (we) agree to reimburse the Village of Wayne, within ten (10) days after being requested to do so, for any legal fees and for 150% of engineering fees incurred with respect to requiring such corrective work subsequent to the issuance of the requested permit. I (we) further agree that if such corrective action is not completed within thirty (30) days after receiving a written request from the Village to do so that I (we) will be in violation of the Village of Wayne Zoning Ordinance and that the penalty provisions contained in that Ordinance will be applicable.

Date: _____ Owner: _____
Owner: _____

OFFICE USE

Waiver Approved: _____

Waiver Not Approved and Engineering Required: _____

By: _____ Date: _____

Title: _____

EXCAVATION/FILLING PERMITS
Village of Wayne Zoning Code 10-3-9

- A. Permit Required: Except as provided in section 10-2-2, "Definitions", of this title, or as permitted pursuant to an approved final plat of subdivision, no excavation or filling of any property shall be permitted without first obtaining an excavation/filling permit as required herein. No excavation/filling permit shall be issued by an officer, department or employee unless the application for such permit has been examined by the village engineer who shall then certify that the proposed excavating and or filling complies with the provisions of this title. Any permits issued in conflict with the provisions of this title shall be null and void.
- B. Professional Fees and Expenses: Applicant or property owner shall reimburse the village fees and expenses charged to the village by the village engineer for services performed relating to these provisions plus an overhead charge of up to twenty percent (20%) of such charges in reimbursement to the village for administrative services performed. Such charges will be in addition to fees relating to building permits, if any. At the discretion of the village, the applicant or property owner may be required to deposit funds with the village equal to the estimated costs of the services to be provided by the village engineer.
- C. Requirements on Application: Every application for an excavation/filling permit shall be accompanied by four (4) prints with the following information:
1. The scale shall not be smaller than one inch equals forty feet (1" = 40').
 2. Legal description of the property.
 3. Existing topography with one foot (1') contour interval to USGS datum.
 4. Proposed topography.
 5. Existing drainage structures within one hundred feet (100') of the property line including storm sewers, field tile (if known), catch basins, inlets, culverts and ditches.
 6. Proposed drainage structures.
 7. Existing tops of foundations on all adjacent properties.
 8. Locations and elevations of proposed improvements including foundation, septic fields and garages.

The drawings required above shall be prepared and signed by a professional engineer, registered in the state of Illinois, and shall be based upon a survey of the property showing actual dimensions and monumenting, as certified by a registered Illinois land surveyor.

- D. Term of Permit: Permit applications will be administered and issued by the Building and Zoning Department. Permits will be valid for a period of one year from the date of issuance; provided however, upon application to the Building and Zoning Department, such permit may be extended for six (6) months. (Ord. 89-13, 5-16-1989)